

# STUDIO POLICIES

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## GENERAL:

- All parents are welcome to view class from our lobby. We ask that parents do not enter the dance rooms during class as it creates a distraction for the dancers. Any questions or concerns should be brought to the instructor at an appropriate time. *Please do not take time out of a class to speak to an instructor.* You are always more than welcome to email, call, or speak to an instructor after class.
- We take pride in providing a positive and nurturing environment for our dancers to learn. As a result, we ask that all conversations in the lobby be kept PG and negative comments/gossip be left outside studio doors.
- Dancers are required to have the *proper dance shoes* for any class they are enrolled in. We do have a small selection of shoes at the front desk, however these shoes are meant for new students only.
- No soda, juice, or gum is allowed in the dance room...*Water Only.* Food and snacks are allowed in the lobby, but we ask that you and your dancers clean up after yourselves.
- Students are under steady observation by their teachers. Students must be able to execute proper technique to the fullest before they can move up levels. Once the teacher has determined that the student is ready to move up, the instructor will then move the student to a higher level. Please be advised that class placement is at the discretion of the teacher. Some students may take longer to progress than others, according to natural ability, effort, and practice.
- If a student is going to be absent from class due to unforeseen circumstances, please call, email, or text before class time. If students know in advance that they will be absent from class, please let the instructor know before the day of the class. *If students are too ill to participate in class, they should remain at home and rest.* If they are injured, they should come to class and observe. Many students find that they learn more from observing class.
- Please be sure to arrive to class on time. If a dancer is 15 minutes or more late, they may be asked to observe and take notes.
- Students are welcome to stay at the studio in-between classes, however parents may not drop off or pick up dancers more than :15 minutes before or after class. If students are left at the studio after their classes, a babysitting fee of \$10 per 15 min may be applied.
- We are not responsible for lost or stolen items.



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## TUITION:

- Tuition is due on the **FIRST** class meeting of each month. Tuition can be paid at the front desk, online, or via Autopay. Tuition received after the **7<sup>th</sup>** of each month will be subject to a **\$20** late fee. Tuition is based on enrollment, not attendance. Tuition will remain the same regardless of the number of weeks in the month. Some months will have an extra week of classes. You will not be charged extra for the extra classes. Instead, this extra week will offset other months where there are only three weeks of class due to holidays. Tuition is pro-rated for your start month only and is not adjusted for holidays or performances.
- There are no refunds for missed classes, however makeup classes may be taken when the studio is closed for holidays. Makeup classes may only be taken in classes approved by the instructor. The instructor will provide a makeup slip which lists makeup class options.
- If you will be switching or discontinuing any classes, please let us know in a written notification or email ([info@greenroomstudiosoc.com](mailto:info@greenroomstudiosoc.com)) at least two weeks prior to the change so we can be aware of any new open slots for prospective students. You will not receive a refund for paid classes that you do not attend if you discontinue in the middle of a month.

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## DRESS CODE:

### **BALLET:**

- Leotard (any color)
- Tights (any color)
- Ballet shoes with elastic
- Hair secured in a bun
- As an option a dancer may wear dance shorts or a ballet skirt
- No baggy clothing allowed

### **TAP/JAZZ/LYRICAL:**

- Leotard (any color)
- Close fitting shirts or tank tops
- Dance shorts / pants / capris
- Hair in a bun or pony tail

### **HIP-HOP:**

- Any dancewear is acceptable
- Hair should be pulled back

### **ALL CLASSES:**

- Please label your dancer's shoes with a name or initials.
- Hair must be pulled off the face into a pony tail or bun.
- Short hair should be pulled away from face with pins or a headband.
- No jewelry should be worn in class as it is a hazard.
- Dancers are required to have the proper shoes for the class they are enrolled in.
- All dancers must be in the proper attire & hair or they may be asked to observe class.



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## PHOTO RELEASE:

I understand and acknowledge that from time to time photos and videos of my child may be taken in dance class or dance related activities. I authorize that Green Room Studios may use these photographs or videos for online and / or promotional media.

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PARENT/GUARDIAN SIGNATURE

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DATE

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I understand and accept Green Room Studios Studio Policies.

**STUDENT NAME(S):** \_\_\_\_\_

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PARENT/GUARDIAN SIGNATURE

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DATE

